



The Kidney Patient Research Partnership Kidney Care UK & BRS Joint Grants Programme 2017

Guidelines for Grant Applicants

**Deadline for receipt of applications:
Friday 29th September 2017**

1. Types of grants available

- Research projects: The total research fund per grant round is £150,000. Typical grants awards range from £10,000 up to a maximum of £75,000 for an outstanding application. Details of previously awarded grants may be found on the BRS website: www.britishrenal.org

2. Grant submission process

- Download application form and complete as per instructions.
- Once application form has been completed and you have attained all relevant signatures, this must be scanned and saved as either a word or pdf format.
- Proceed to online application portal where you can upload your application form and CVs.

3. Eligibility

- Research proposals are invited from the renal community and allied research workers
- Proposals must be clinically based
- All applications must reflect multi-professional input (this should foster a team approach, where appropriate involving different members of the MDT)
- A one-page CV must be supplied for each named applicant on the grant, detailing their involvement in the study
- All applicants must be resident in the United Kingdom
- The research must take place primarily in the United Kingdom
- Projects involving the use of animals will not be considered

4. Criteria for Judging Applications

Applications are distributed by the Chair of the Research Committee to appropriate committee members, who judge the applications according to the following criteria:

- a) Is the research proposal practicable?
- b) Is the research proposal original?
- c) Would it answer an important question?
- d) Does the group proposing the research have the necessary expertise and facilities to permit the research to be performed?
- e) If the applicant has no previous research experience, is there evidence that the applicant has local access to regular advice from someone with previous research experience?
- f) Is the subject area under study within the remit of The Kidney Patient Research Partnership and Kidney Care UK/BRS Research Committee i.e. clinical, multi-professional and related to renal disease or renal replacement therapy?
- g) Is the study design appropriate – would the results be publishable in a reputable journal?
- h) Would the results of the study be of interest to a multi-professional audience?
- i) Would the study enhance the multi-professional delivery of care?
- j) Is the Kidney Care UK/BRS the most appropriate funding source for this project?
- k) Feedback will be sent to the primary author of each grant, with the names of the reviewers removed

The initial grant is for one year only. Subsequent funding will be subject to the receipt of a satisfactory progress report at 12 months.

The decisions of the Kidney Care UK/BRS Research Committee are final and binding.

5. Ethical considerations

- An ethical committee letter of approval must be submitted prior to release of funding.

6. Reports and Publication

- The grant project must be commenced within 12 months of notification of the award or funding may be withdrawn.
- Grant recipients will be expected to complete a progress report every 12 months until the study is completed.

A report template covering

- Staff employed on the grant and their duties
- A summary of research conducted so far with achievement of milestones specified in original application
- Problems or delays you have encountered and how you plan to address them
- A list of abstracts, publications or presentations (oral or poster) that have resulted from the research
- Summary impact of the research on patient, care and service delivery

- A final report will be required at the end of the project, accompanied by a written abstract, which should include recognition of Kidney Care UK /BRS funding. Failure to do so will disqualify applicants from subsequent consideration for funding.
- Grant recipients may be expected to present their findings at a British Renal Society conference
- It is expected that reports of completed work will be submitted for peer-reviewed publication and BRS notified of successful publications
- The Kidney Research Partnership is a joint research grant programme supported by Kidney Care UK and British Renal Society (BRS) both organisations **MUST** be acknowledged in any publications, papers or posters arising from the research supported by these grants.
- Grant recipients will be expected to report Impact of Kidney Care UK/BRS funded grants over time through email reminder at 2 and 5 years post completion of the project.

7. Intellectual Property Rights, Patents & Copyright

- Consent must be obtained from the Kidney Care UK/BRS Research Committee before pursuance of any proposal arising from any Kidney Care UK /BRS funded research which may lead to commercial development. Consent may well be conditional and dependent upon agreement for the Kidney Care UK /BRS to share any ensuing financial benefit.

8. Employment of Staff

- Kidney Care UK or BRS do not act as an employer; in all cases where support for the employment of staff is given, the host institution must issue a contract of employment.
- Kidney Care UK or BRS does not accept liability for claims of compensation under any statute or common law, nor will they indemnify the host institution against any claim for compensation or other claim for which the host institution may be liable as an employer.

9. Financial Arrangements

- The Finance Department of the primary institution where the research will take place must retain a copy of all invoices for equipment and supplies purchased out of the grant award for inspection by Kidney Care UK or BRS if required. VAT zero rating must be applied to all equipment purchased. Applicants must ensure that the Finance Department understands and accepts this requirement.
- Grants will be paid in stages or in full upon receipt of an invoice issued by the primary institution where the research will take place.
- Reimbursement of expenditure not outlined in the original grant proposal will not be considered.

10. Termination of Grant

- Kidney Care UK /BRS research committee reserve the right, without notice, to terminate a grant if they so wish. Kidney Care UK /BRS will reimburse the host institution for expenditure properly incurred under the grant up to the termination day, but will not be responsible for, nor indemnify, the host institution against any matters arising from the employment of staff.

11. Limitation of BRS Liability

- The Kidney Care UK or BRS are not responsible, financially or otherwise, for the expenditure or liabilities arising out of the research work other than those listed in the formal award letter.

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